

Clubhouse Project Report

West End Lawn Tennis Club



Prepared By: The Committee & Members
 West End LTC

 October 2004

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1. Summary

1.1 Project Overview

This report is intended to give an overview of the recent clubhouse changing room project undertaken at West End LTC and supported by North County.

As with previous projects we were given a great deal of support and guidance by our County Development Officer, Mandy Martin. It was with this support and backing that we were able to make the submission. This project has been completed beyond the original scope and budget but the Club has been happy to add to the project in this way.

1.2 Project Impact

Each of the following activities have benefited greatly from the upgrading of the present clubhouse and the installation of a second changing room and toilet facilities.

1.2.1 Junior Coaching

Junior coaching and mini tennis has continued to grow at the Club and this has led to a steady flow of juniors into the sport, some of whom have gone on to take part in district squads. The mini tennis development followed the successful “Awards for All” application for funding to support the purchase of new Club equipment.

1.2.2 Dundee City Tennis Tournament

Over the last three years the Club has hosted the re-established Dundee City Tennis Tournament. This has meant more players visiting West End for this annual tournament. The re-establishment of this tournament was supported in it’s first year by “Awards for All” funding in an effort to improve the competitive opportunities for the Dundee area.

1.2.3 Schools Linkage

Through the Club’s own efforts and with support from the Dundee Tennis Development Group linkages are being established with the local schools. At present tennis cannot be offered at the local academy and the Club wishes to address this as a way of encouraging more players into the sport. The second changing room and toilet facilities will help with these developments.

1.2.4 West End Membership

The current membership has benefited from the clubhouse upgrading and the teams and the visitors will also benefit.

- National League, Men
- Scottish Cup, Men
- Henderson Vase, Mixed
- Dundee Invitation, Mixed
- Midland Leagues, Men x 2
- Midland League, Ladies
- Midland League, Juniors x 2

2. Project Scope

The changing room has a new floor, toilet, sink and storage facilities. The outer wall to the north side has been made sound and a damp course installed. Each of these tasks has been undertaken with labour from the membership.

The roof of the clubhouse requires some additional work, which has been brought to light with the recent very wet weather.

The layout of the second changing facility is as below. At this stage no shower facilities have been installed.

The changing room has been significantly improved by the removal of the windows to the north and reinstating the windows to the south side.

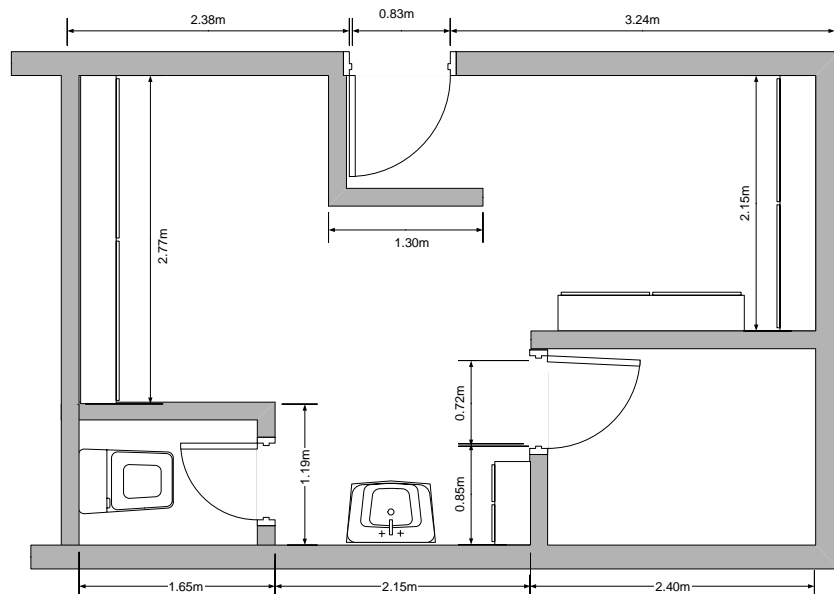


Figure 1: New Changing Room Layout

3. Project Cost Analysis

The proposal here is that North County support the material costs and the Club support the labour costs with the overall objective to upgrade the clubhouse in respect of the additional changing room.

3.1 Final Costs

The table below gives a breakdown of the project spending.

1. Foundations and damp course installation	42.02
2. Floor replacement (Aggregate, sand and cement)	553.07
3. Toilet, basin and bathroom fittings and fixtures	428.06
4. Drainage piping and fittings	374.88
5. Timber and fixings	278.65
6. Paint and decoration materials	355.59
Total	<u>£2032.27</u>

Table 1: Material Costs

3.2 Initial Estimates

The table below gives a breakdown of the project's initial estimates.

1. Foundations and damp course installation	£200.00
2. Floor replacement (Aggregate, sand and cement)	£300.00
3. Toilet, basin and bathroom fittings and fixtures	£250.00
4. Drainage piping and fittings	£150.00
5. Timber and fixings	£100.00
6. Paint and decoration materials	£200.00
Total	<u>£1200.00</u>

Table 2: Material Cost Estimates

Note: All of the above estimates include VAT

3.2.1 Labour Costs

Club membership effort has been used to complete the project. The time to complete the project was of course beyond the original estimate but the work has been completed to the Club's own schedule and the various events through the tennis calendar.

It is therefore certain that the original estimate of 120 hours has been exceeded and as a result the contribution in kind of £1200 has been surpassed by a significant percentage.

4. Project Results

4.1 Before & After

To help illustrate the impact of this project and the funding support from North County the following series of pictures are included in this report.



Figure 2: Toilet Before

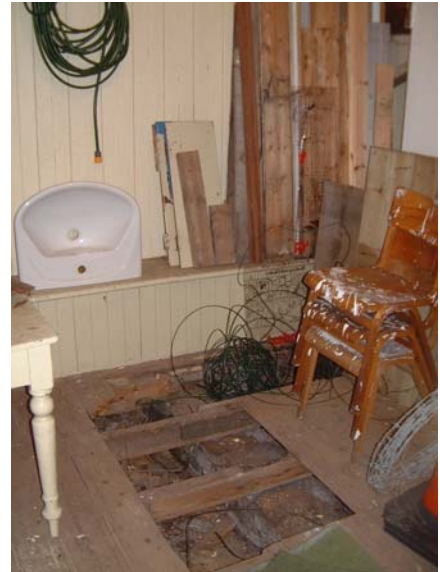


Figure 3: Changing Area



Figure 4: Toilet After



Figure 5: Changing Area After

5. Project Cost Details

This section gives more detail of the materials expenditure and dates.

Item	Date	Description	Supplier	Cost
1.	26/02/04	Piping	Drain Centre	£16.66
2.	28/02/04	Adaptors	B&Q	£17.68
3.	28/02/04	Stopcock	Wickes	£5.96
4.	29/02/04	Elbows	B&Q	£8.12
5.	29/02/04	Damp proofing	B&Q	£30.04
6.	05/03/04	Damp proofing	B&Q	£11.98
7.	05/03/04	Drainage pipes	Tayside Plumbing	£316.58
8.	06/03/04	Wood	Jewson	£16.26
9.	06/03/04	Cement	Hanson	£226.18
10.	12/03/04	Drainage pipes	Tayside Plumbing	£58.30
11.	03/04/04	Decorating materials	B&Q	£19.10
12.	10/04/04	Wood paint	Dulux Centre	£15.94
13.	10/04/04	Electrical fittings	Peco	£24.72
14.	10/04/04	Coat hooks	White & Milne	£14.10
15.	11/04/04	Cement	B&Q	£7.74
16.	13/04/04	Gravel	Jewsons	£117.50
17.	16/04/04	T&G V-channel	Trojan	£130.00
18.	16/04/04	Coat hooks etc	White & Milne	£18.47
19.	01/05/04	Weed control covers	B&Q	£13.94
20.	04/05/04	Paint	Dulux Centre	£87.75
21.	21/05/04	Flooring batons	Trojan	£40.00
22.	21/05/04	Fixings & paint	B&Q	£39.46
23.	21/05/04	Flooring	Direct Timber	£137.71
24.	22/04/05	Electrical fittings	Peco	£22.13
25.	21/05/04	Paint	GB Decorators	£93.94
26.	21/05/04	Sink & WC	Tayside Plumbing	£164.00
27.	21/05/04	Window Glass	Dailly	£40.60
28.	22/06/04	Putty etc	B&Q	£13.84
29.	22/06/04	Wood etc	B&Q	£16.68
30.	22/06/04	Wood Filler	B&Q	£5.48
31.	22/06/04	Lighting etc	Home Base	£47.45
32.	22/06/04	Skirting, mirror, etc	B&Q	£34.07
33.	02/07/04	Paint etc	Dulux	£40.83
34.	09/07/04	Plumbing supplies	Tayside Plumbing	£20.40
35.	17/07/04	Plumbing supplies	Tayside Plumbing	£78.01
36.	24/07/04	Plumbing supplies	Tayside Plumbing	£1.94
37.	22/06/04	Floor varnish etc	B&Q	£23.94
38.	06/07/04	Sanding paper	B&Q	£7.78
39.	09/07/04	Notice board	Winters	£20.99
40.	17/07/04	Van hire	Good News	£26.00
		Total		<u>£2,032.27</u>

Table 3: Material Cost